

# **CAMDEN-WYOMING SEWER & WATER AUTHORITY**

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on March 9, 2010*

**Authority Members present:** Mr. Mark Dyer  
Mr. Michael Quinn  
Mr. Lester Stillson  
Ms. Tracey Green  
Ms. JoAnn Glenn-Lewin  
Mr. Michael McFann

**Also in attendance representing  
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer  
Ms. Mary Sherlock, Esq., CWS&WA Attorney  
Mr. George Luff, CPA, CWS&WA Accountant

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on March 9, 2010. The meeting was called to order at 7:02 p.m. by the Chairperson, Mr. Dyer.

The Reorganization item was removed from the Agenda since it had been completed during the Authority's January 12, 2010, Regular Meeting.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott indicated that the Authority's North Well (Well No. 4), about which he had presented a report during the February 9, 2010, Regular Meeting, was anticipated to cost approximately \$45,000 to complete. Mr. Scott expressed satisfaction with the performance of the well during the past four decades, and, given the current upgrading and maintenance project, he was optimistically hopeful about the well's future efficient performance for another several decades.

Mr. Scott reported that a 4-inch water main along North West Street had ruptured resulting in a temporary reduction in water pressure on a weekend in February after the heavy snow. Mr. Scott explained that the call had been received by the CWS&WA's answering service at about 6:00 a.m. on Saturday, February 13, 2010, and by 10:00 a.m. the Authority's crews had repaired the leak and restored full water pressure. Mr. Scott expressed satisfaction with the quick response by the Authority's crews and by the cost savings realized by performing the repair work with in-house resources.

**Maintenance & Operations Status (Superintendent Report, cont.):**

Mr. Scott indicated that Auto Zone had accepted the Authority's proposal to install a water service lateral for the proposed Auto Zone, planned at the northeastern corner of the intersection of Route 13 and Asbury Avenue. The Authority's construction crews would coordinate the work with the project owner and site contractor in the near future, Mr. Scott added.

**Engineering Report:**

Mr. Gharebaghi distributed and discussed a water rate comparison table which compared the current rates of Artesian Water Company, Tidewater Utilities, Inc., and CWS&WA. It was noted that the Authority's customers paid less than the customers of both of the above water purveyors. Mr. Gharebaghi also explained the purpose of minimum, flat, or quarterly customer charges and discussed seasonal water shut-off services offered by Artesian and Tidewater.

Executed copies of Resolutions 2010-01 and 2010-02 were distributed for inclusion in the Board Members' binders.

Mr. Gharebaghi referred to the CWS&WA correspondence dated March 2, 2010, which had been distributed to the Board Members, and indicated that the renovation plans for the W. B. Simpson Elementary School had been reviewed during the past period.

Regarding the proposed Wynsome Knoll land development, Mr. Gharebaghi indicated that the required DelDOT Utility Permit had not yet been issued for the water main crossing of Route 10. The Authority was also awaiting the submission of shop drawings for the proposed sanitary sewer pump station at Wynsome Knoll, Gharebaghi continued.

Mr. Gharebaghi noted that fire flow testing had been performed for the proposed CR Plaza II, commercial land development. A set of construction plans for the proposed shopping center, showing a 50,000 square foot Redner's, had also been submitted by the developer's engineer. The Authority would respond to the submission after an Application for the Authority's services has been properly filed, Gharebaghi added.

**Legal Report:**

There were no legal matters on which to report.

**Approval of the Consent Agenda:**

With the exception of "Reorganization" there were no items removed from the Consent Agenda.

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

**Item for consideration at the next CWS&WA Regular Meeting:**

- Consideration of the establishment of conservation rates to reward customers who conserve water and to encourage conservation by those who do not.

**Visitors' Comments:**

There were no visitors' comments.

Mr. Dyer welcomed Mr. Maly, Mayor elect of the Town of Camden, and Mr. Marasco, the Honorable Mayor of the Town of Wyoming who were in attendance at the Regular Meeting.

**Adjournment:**

The Regular Meeting was adjourned into an Executive Session for the discussion of legal matters.

Motion: Ms. Green made a motion to adjourn the Regular Meeting into an Executive Session, seconded by Ms. Glenn-Lewin. Motion carried unanimously.

The Regular Meeting adjourned at 7:40 p.m.

The next Regular Meeting will be held on April 13, 2010, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Lester Stillson  
CWS&WA Secretary